



LET'S BUILD HOPE

Taking Your Annual Fund to the Next Level

## STAFF AND BOARD RESPONSIBILITIES

### Staff

- Provides results to key stakeholders on an ongoing basis.
- Creates and implements fundraising initiatives.
- Manages the day-to-day fundraising operations.
- Leads strategic planning and visioning.
- Sets organization budget and adheres to it.
- Creates and participates on Board committees.

### Board

- Ensures that results are provided to key stakeholders.
- Supports fundraising initiatives by giving, asking, and connecting others to the organization.
- Uses the organizational scorecard to ensure that operations are producing mission results.
- Actively participates in strategic planning and visioning.
- Provides fiscal management oversight.
- Leads Board committees to understand operations and drive the mission.
- Reports to larger Board.

*Interested in learning more about empowering your Board?  
Contact us at (314) 780-1483 or [LetsBuildHope@LBH-stl.com](mailto:LetsBuildHope@LBH-stl.com).*